



DEKALB TECHNICAL COLLEGE
BOARD OF DIRECTORS MEETING

May 24, 2007
MINUTES

A meeting of DeKalb Technical College's Board of Directors was held on Thursday, May 24, 2007 at the Westin Peachtree Plaza Hotel in conjunction with the State GOAL Banquet.

Members present, county represented, and business:

Susan Eckert, DeKalb, Emory University
Sandra Font, DeKalb, Hispanic Chamber of Commerce
Cory Thompson, DeKalb, News Media

Board Members absent:

Gregory A. Adams, DeKalb, DeKalb Superior Court
Delores Crowell, DeKalb, AT & T Georgia
Grady Gill, Morgan, Pennington Seed Company
Mike Lott, Rockdale, Rockdale Chamber - Retired
Jack Manning, DeKalb, General Motors Corporation
Santiago Marquez, DeKalb, Boys and Girls Clubs
Jerry Silvio, Newton, Pattillo Construction
Elizabeth Todd, DeKalb, DeKalb County Schools

DeKalb Tech Staff present:

Dr. Robin Hoffman, President, DeKalb Technical College
John Buell, Vice President, Administrative Services
Glen Cannon, Comptroller
Tanya Gorman, Vice President of Academic Affairs
Helen Mathis, Vice President, Institutional Advancement
Richard Smith, Vice President, Economic Development
Larry Teems, Vice President of Student Services/Special Assistant to the President

I. The meeting was called to order by Vice Chair, Sandra Font.

- II. Motion was made by Cory Thompson and seconded by Susan Eckert to tentatively approve the agenda as written. Due to the fact that there was not a quorum present, a subsequent electronic vote was taken and the motion unanimously passed.
- III. Motion was made by Cory Thompson and seconded by Susan Eckert to tentatively approve the minutes as written. Due to the fact that there was not a quorum present, a subsequent electronic vote was taken and the motion unanimously passed.

IV. President's Report

Dr. Hoffman briefed the board on several organizational changes that will be made beginning with the new fiscal year on July 1. Board members were provided a copy of a memo to be distributed to the faculty and staff outlining the changes. Highlights of the changes include splitting Administrative Services into two units. Dr. Glen Cannon will be the new Vice President of Business and Finance. Dr. Cannon has a strong accounting background, is a CPA and has a doctorate degree in education administration. John Buell will be Vice President of Administrative Services encompassing facilities and auxiliary services, and information technology. A new assistant director of facilities and a project manager have also been appointed. These changes position the college in a way to better manage all aspects of the college.

Board Members were given a copy of the DTAE Proposed Budget Allocations for State Funds document for 2008 which is provided to the college presidents. This document reflects state dollars and does not include locally generated revenues or federal dollars.

Board members were provided a copy of the press release announcing Carl Swearingen as the new State Board Chair. A copy of an article on DTC's Adult Literacy classes was also provided.

Dr. Hoffman invited all board members to attend the June 11 Manufacturing Appreciation Luncheon. Congressman Hank Johnson will be the guest speaker.

- V. Dr. Gorman presented the new 2007 – 2012 Strategic Plan. This plan is what the college will use to develop action plans for 2008 and also to build strategically in the coming years. Describes process and feedback groups and how they relate to budgeting issues, Perkins and the PAS/PAR assessment. Due to the fact that there was not a quorum present, a subsequent electronic vote was taken and Strategic Plan was unanimously approved.
- VI. Dr. Cannon reported on the budget. At this point, we are on track with the budget, and rapidly trying to close out the fiscal year.

- VII. Helen Mathis reported that there is a greater emphasis being placed on the technical colleges and their efforts to raise private funds and resources to complement the state funds that are received. This directly ties in with DTC's strategic plan and our efforts with the feasibility study. Ms. Mathis introduced Joe Wilson, the Foundation Board Chair. Mr. Wilson updated the board on the foundation board's plans to increase fundraising efforts not only from external sources but also internal participation.
- VIII. Dr. Gorman reported that Mike Sachs' Motorcycle Technology students swept the state skills competition with the winners going to national competition in Nashville and Kansas City. Natalie Kostas is working on a grant with Bridgestone Firestone for equipment for the Automotive Technology program, last time they donated \$15,000. General Motors has donated a 1997 Isuzu Rodeo 4 wheel drive vehicle. Adult Literacy has been asked to vacate their current space in Rockdale County. Classes will now be held at the Church in the Now in Conyers.

Board Members were asked to give their thoughts and suggestions for additions to our board. Currently there is a need for at least 2 new members in the coming year.

- IX. There being no further business, the meeting was adjourned.

Lynn Burton, Secretary to the Board