



COMPASS EXIT RETEST LETTER AND GUIDELINES

Students are encouraged to read and study the testing guide and review website information carefully prior to retaking the COMPASS Exit Exam.

Students **must**:

- bring your DeKalb Tech ID
- current schedule
- copy of unofficial transcript
- this letter

TEST LOCATION (check one):

- Clarkston Campus - D2 Covington Campus - B206

Please review the schedule, select your preferred date and time.
Then complete the following form.

NAME: _____ STUDENT # _____

MAJOR: _____

DATE: _____ TIME YOU PLAN TO ARRIVE: _____

SELECT TEST(S) NEEDED: ALGEBRA READING WRITING

NOTE...

- Only two retests are allowed per quarter.
- Retest cannot be given within seven (7) days of previous test
- A charge of \$15 per content area is required for each retest.

**Payments are made to the Business Office
\$15.00 per content area.**

Amount \$ _____

Present this letter STAMPED "PAID" when you arrive to take your test.